



## Rental Application Documents

Please provide *Capital Realty Group* with the following information:

- Application to Rent
  - All adults (18 and over) must complete Application regardless of employment status
- \$25.00 Screening Fee payable to *Capital Realty Group*
- Proof of Liquid Assets
  - Copy of Financial Statement(s) OK (please include all pages)
- Verification of Income
  - Copies of (2) most recent pay stubs with year-to-date earnings
  - If self-employed, please provide most recent quarterly or year-to-date Profit & Loss Statement
- If you have just started your employment, please provide a copy of your offer letter.
- Copy of valid picture ID
  - Drivers License

Kenneth Lockwood, DRE # 01741139  
650.342.0373 ext 102 office  
klockwood@capitalrealtygrp.com

Fax number 650.342.4036